



**NEVADA STATE DIVISION OF PUBLIC AND  
BEHAVIORAL HEALTH  
Policy**

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## 1.0 POLICY

Medical marijuana establishment (MME) registration certificates expire after 1 year from the date of issue pursuant to NRS 453A.322(5), which states:

5. *Except as otherwise provided in subsection 6, if an application for registration as a medical marijuana establishment satisfies the requirements of this section and the establishment is not disqualified from being registered as a medical marijuana establishment pursuant to this section or other applicable law, the Division shall issue to the establishment a medical marijuana establishment registration certificate. A medical marijuana establishment registration certificate expires 1 year after the date of issuance and may be renewed upon:*

- (a) *Resubmission of the information set forth in this section; and*
- (b) *Payment of the renewal fee set forth in [NRS 453A.344](#).*

An MME may apply for renewal of its provisional registration certificate. Pursuant to NAC 453A.328(1), an MME that wishes to renew its provisional registration must provide the following information:

1. *An application in the format prescribed by the Division that includes:*
  - (a) *The identification number of the medical marijuana establishment;*
  - (b) *The name of the entity applying to renew the medical marijuana establishment registration certificate, as reflected in the articles of incorporation or other documents filed with the Secretary of State;*
  - (c) *The name of the person designated to submit applications for medical marijuana establishment agent registration cards on behalf of the medical marijuana establishment pursuant to subsection 2 of [NRS 453A.332](#);*
  - (d) *If the medical marijuana establishment is a medical marijuana dispensary, the proposed hours of operation during which the medical marijuana dispensary plans to be available to dispense medical marijuana to patients who hold valid registry identification cards or to the designated primary caregivers of such patients;*
  - (e) *The number of the medical marijuana establishment agent registration cards issued to each owner, officer or board member of the medical marijuana establishment;*



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(f) For each owner, officer and board member of the medical marijuana establishment, whether the owner, officer or board member:

(1) Has served as an owner, officer or board member for a medical marijuana establishment that has had its medical marijuana establishment registration certificate revoked;

(2) Is an attending physician currently providing written documentation for the issuance of registry identification cards;

(3) Is a law enforcement officer;

(4) Is an employee or contractor of the Division; or

(5) Has an ownership or financial investment interest in any other medical marijuana establishment;

(g) An attestation that the information provided to the Division to renew the medical marijuana establishment registration certificate is true and correct according to the information known by the affiant at the time of signing; and

(h) The signature of a natural person for the medical marijuana establishment as described in subsection 1 of [NAC 453A.300](#) and the date on which he or she signed the application.

If an MME fails to submit a renewal request by the indicated deadline, its provisional registration certificate will be deemed expired and no longer valid. The Division is deferring collection of the renewal fee at this time, but may revise this policy in the future.

## **2.0 PURPOSE**

The purpose of this policy is to provide information and direction to MME provisional registration certificate holders regarding the application process to renew provisional registration certificates.

## **3.0 SCOPE**

This policy applies to all MMEs that hold provisional registration certificates.

## **4.0 PROCEDURES**

4.1 The Division will send a letter and *Renewal Application Form for Medical Marijuana Establishment (MME) Provisional Registration Certificates* (renewal form) to all



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MMEs that have not yet been issued a final registration certificate. This mailing will be sent to each MME's listed point of contact via U.S. Postal Service mail. It will also be sent out to MMEs via a ListServ message, and will be posted to the Division's public website.

- 4.2 Provisionally registered MMEs will complete and return the form to the Division by the deadline indicated in the letter to:

Division of Public and Behavioral Health  
Medical Marijuana Program  
4150 Technology Way, Suite 106  
Carson City, NV 89706

- 4.3 On the renewal form, MMEs will provide the Division with information regarding their projected fully operational date, will report the status of various state and local requirements outlined in the renewal form, and will describe barriers to completion that are beyond their control or ability to affect. MMEs will also indicate whether they wish to surrender their certificate if they will not be able to become fully operational within 18 months of issuance of their provisional registration certificates.
- 4.4 If an MME fails to submit the renewal form by the indicated deadline, its provisional registration certificate will be deemed expired and no longer valid.

## **5.0 REFERENCES**

***NRS 453A.326(3) Registration of establishments in larger counties: Limitation on number of medical marijuana dispensaries located in any one governmental jurisdiction within county; limitation on number of certificates issued to any one person; certificates deemed provisional pending compliance with local requirements and issuance of local business license.***

3. *In a local governmental jurisdiction that issues business licenses, the issuance by the Division of a medical marijuana establishment registration certificate shall be deemed to be provisional until such time as:*

(a) *The establishment is in compliance with all applicable local governmental ordinances or rules; and*

(b) *The local government has issued a business license for the operation of the establishment.*



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**NAC 453A.316** *Registration of establishments: When operations may commence. (NRS 453A.370)*

1. Except as otherwise provided in subsection 2, the issuance of a medical marijuana establishment registration certificate by the Division is provisional and not an approval to begin operations as a medical marijuana establishment until such time as:

(a) The medical marijuana establishment is in compliance with all applicable local governmental ordinances and rules; and

(b) The local government has issued a business license, or otherwise approved the applicant, for the operation of the medical marijuana establishment.

2. If the local government for a jurisdiction in which a medical marijuana establishment is located does not issue business licenses and does not approve or disapprove medical marijuana establishments in its jurisdiction, a medical marijuana establishment registration certificate becomes an approval to begin operations as a medical marijuana establishment when the medical marijuana establishment is in compliance with all applicable local governmental ordinances and rules.

(Added to NAC by Div. of Pub. & Behavioral Health by R004-14, 3-28-2014, eff. 4-1-2014)

**NAC 453A.324** *Registration certificates: Revocation if establishment not fully operational within 18 months. (NRS 453A.370)*

1. If a medical marijuana establishment is not fully operational within 18 months after the date on which the Division issued the medical marijuana establishment registration certificate, the Division may revoke the medical marijuana establishment registration certificate. If the Division revokes a medical marijuana establishment registration certificate pursuant to this subsection, the applicable annual renewal fee paid by the establishment is not refundable.

2. If the Division revokes the medical marijuana establishment registration certificate of a medical marijuana establishment pursuant to subsection 1, the medical marijuana establishment may not reapply for a medical marijuana establishment registration certificate until at least 12 months after the date on which the previous medical marijuana establishment registration certificate was revoked.

(Added to NAC by Div. of Pub. & Behavioral Health by R004-14, 3-28-2014, eff. 4-1-2014)